

## The Bridge Project Leader: Job Description

Title:	The Bridge Project Leader
Employed by:	The Bridge Project (Tadcaster) (Charity Number 1166825)
Responsible to:	The Line Manager appointed by The Bridge Project Trustees
Workbase:	Manor Farm Youth Centre, St Joseph's Street, Tadcaster, LS24 9HA
Hours:	37 hours (including some evening and weekends)
Wage:	£28000-£36000 per annum without accommodation, or £18000-£26000 with accommodation provided, dependent on experience and qualifications
Holiday entitlement:	25 days paid holiday allowance, the majority to be taken during school holidays + bank holidays + 1 week off after Christmas
Period of Employment:	An initial three years with the potential for extension.

We are excited by the ever-increasing presence and rule of God. We are looking expectantly towards a great Kingdom harvest in Tadcaster and as such The Bridge Project is positioned to play its part in God's Kingdom work.

**The Bridge exists to bring love, hope and faith to the young people of Tadcaster and the surrounding villages.**

We do this by means of

- 1) Reaching the unchurched through open drop-in groups and detached work.
- 2) Working with local secondary and primary schools.
- 3) Discipling and training young people in the Christian faith.

The AIM of the post is to lead, deepen and grow the impact of the Bridge Project in order to fulfil these three core purposes and further develop a living community of faith in Jesus Christ and see God's Kingdom come in increasing measure in Tadcaster.

### RESPONSIBILITIES:

#### 1) OVERALL LEADERSHIP

- To prayerfully and pastorally lead the ministry of The Bridge Project
- To grow and communicate vision and strategy.
- To lead weekly prayer meetings and grow 24/7 prayer vision
- To deepen links with local schools
- To deepen mutually beneficial relationships with local churches and other partners particularly Tadcaster and Rural CIC
- To assess local needs and opportunities and let them inform and shape future planning

- To be involved in regular face-to-face ministry

## 2) MANAGEMENT OF EMPLOYEES AND VOLUNTEERS

- Line manage the staff
- Enabling and empowering youth workers in management and training of their volunteer teams
- Recruitment of staff both paid and volunteers
- To oversee all policy and procedural issues relating to staff and volunteer involvement

## 3) DAY TO DAY MANAGEMENT

- To oversee smooth operation of the work of the Bridge Project in relation to other users of Manor Farm
- To work in accordance with all the required policies, to keep up to date with and ensure all activities are carried out in accordance with health and safety legislation, data protection and safeguarding requirements.
- To develop an effective communication strategy with the local community, school and churches
- To oversee financial systems and procedures for the project
- To be responsible for fundraising for the project in partnership with Futurekraft.
- To attend meetings of the trustees.
- To attend Manor Farm management meetings

## SUPPORT PACKAGE:

- 1) One paid-for conference per year
- 2) A monthly retreat day
- 3) Daily quiet time as part of the working day
- 4) Time off in lieu for residential work etc.
- 5) Any mileage related to the project and out-of-pocket expenses will be met in full
- 6) Pension payments will be made in line with current government regulations

Applications should be emailed to the address on the form or if preferred by post to:-

Priscilla Smith, Bridge Project (Tadcaster), Manor Farm Youth Centre, St Joseph's Street, Tadcaster LS24 9HA by 31<sup>st</sup> May 2019

Interviews will take place on 14<sup>th</sup> June 2019

Ideally the successful candidate will commence employment on 1<sup>st</sup> September 2019