

## **Opportunities as an Intern at Oasis Church**

As an intern at Oasis Church you will have many opportunities to get involved in a wide variety of ministries. Your personal development is also of great importance to us and there will be opportunities for you to benefit from ministries which will help you to grow as a Christian.

### **Ministry areas where you may be able to serve:**

- Worship
- PA / Songpro/ Livestream
- IT / Website/ Database / Social media
- Youth
- Children
- Young Adults
- Healing Rooms
- Intercession / Living Room prayer
- Church Plant Support
- Homeless Project
- Hospitality
- Cell Group support
- Evangelism / Alpha
- Communication / The Connect Desk
- Ministry Team
- Men's Ministry
- Women's Ministry
- Prophetic Ministry
- Administration
- Socialising Network

There is also the potential to explore new areas of ministry in addition to the above. See below for more details of ways to get involved in the individual ministries listed.

### **Personal Development:**

As an intern you will be given the opportunity:

- To meet regularly with your Ministry / Activity Managers
- To have a weekly group meeting with the General Supervisor.
- To meet from time to time with the Pastor in addition to staff meetings etc.
- To take part in our Leadership School where you will be required to commit to attending one Saturday morning per month, and to complete all associated assignments.
- To attend an Encounter Weekend
- To benefit from the Heart Connections Ministry
- To receive full Healing Rooms Training with the possibility of subsequently being able to join the Healing Rooms Team
- To benefit from the ministries who are invited to Oasis Church on a conference basis and to be part of the Ministry Team serving at these conferences
- To attend a weekly Pastors and Leaders meeting.
- To take part in courses relevant to the areas of service e.g. Health and Safety, Food Hygiene, First Aid etc as and if they arise.

## Details of Ministry Areas

### **Worship**

- Supporting **worship team** and sound/song pro admin administration
- Supporting regular worship team, fellowship meals and fellowship (team building)
- Supporting and growing **kidz and youth band** – both in practices, building a team, helping them prepare for youth events
- Supporting updating IPAD (deleting duplicates etc) and worship resources
- CCLI reporting (weekly)
- Stage management /equipment tidying/cabling tidying (weekly)
- Managing/keeping orderly the store behind PA desk

### **PA/ Songpro/ Livestream**

- Supporting the growing of the **sound team**- arranging training/growing the team of sound operators
- Operating it on wed eve/ having an additional operator to mix the livestream sound/bring on call for sound issues/technical issues.
- Supporting all events that need sound/song pro/power point/dvd support

### **IT/ Website/Database/ Social Media**

- **Social media** –collating and uploading approved posts received from social media team /adding notices to fb and twitter/boosting the social media awareness and ways to communicate and build community through social media
- Developing a **blog** (for Oasis speakers/writer/itinerants) linked to the web site
- **Podcasting** sermons(weekly) for web site up load (editing from the livestream dvd recording to audio file and uploading to website)
- Editing and mixing live worship from Sunday mornings
- Taking regular dvd/photographs of ministry areas
- Creating some DVD notices
- Churchsuite maintenance

### **Youth and children**

- Leading and helping on Sunday mornings in all age groups 0-18
- Leading and helping on Friday nights with 10-14s or 13-18s
- Parent / Carer and Toddler Group

#### Periodically also:

- Schools work
- Girls' days
- Children's parties and other children's holiday club events
- Youth days out
- Youth evangelistic events
- Team meetings
- Residential youth trips away

#### Ongoingly:

- Building supportive relationships with young people
- Connecting youth giftings with other ministries in the church
- Facilitating and maintaining a presence on social media sites
- Exploring and identifying resources for youth and youth leaders

## **Young Adults**

- Contributing to the fortnightly meetings and doing any advance preparation for that.
- Developing relationships with other young adults
- Attending core team meetings

## **Healing Rooms**

- Attending four complete days of training
- Working with the Healing Rooms Team on Tuesday afternoons
- Admin support

## **Intercession / Living Room Prayer**

- Supporting the growing of the prayer space **LRPW** (both administratively, setting up and being part of the team) and by intercession.
- Intercession meetings Mondays, Wednesdays and Saturdays 6am – 7am and Sunday mornings 9.30am – 10.30am. Monday and Wednesday evenings 7pm – 8pm
- Prayer for Israel

## **Church Plant support**

- **Epsom** – potentially helping their worship teams practice/building their local team/helping resource the Sunday teams
- **Walton** – support on Friday evenings and Sunday mornings
- **Redhill** – support Saturday and/or Sunday evenings

## **Homeless Project**

- Being on the rota
- Assisting with setup and preparation for the evenings
- Spending time with the guests

## **Hospitality**

- Contacting team members to find out availability for occasions
- Helping with decorating/preparing

## **Alpha / Evangelism**

### Alpha

- Stock taking and ordering materials
- Following up with people who have shown an interest to remind them of the start day
- Then following up after 1st week
- Reminding people of Holy Spirit Day
- Helping with buying fresh food items and clearing up after meals

### Evangelism

- Joining the outreach team on Saturday mornings 11am - 1.30pm
- Collating leaflets and setting up for the weekly outreach
- Following up contacts made as appropriate.
- Designing outreach leaflets
- Analysing weekly outreach and feeding back.
- Disseminating information between team members

## **Communication / The Connect Desk/ Administration**

### Connect Desk

- Serving on this on a regular basis. Skills would necessitate a working knowledge of Excel, Access and familiarity with other database formats.
- Developing this into a “full service” reception facility, as well as underpinning the cell group network.

### Conference Reception Desk

- The objective would be to further our network through building a conference database.
- To be a “host” who is willing to set up teas/coffees/refreshments as well as manning front of house, and welcoming people in to a whole host of events, large and small.

### Administration

- Assisting in a wide range of administrative tasks from answering the telephone, inputting data into the database, developing that database, preparing for internal events (e.g. Get Involved Day) and external events, such as the PIH conference next year, Father Heart, and our own conferences.
- Day to day office/business management which might entail dealing with utility companies, maintenance suppliers, etc.

### Communication

- Interface with social media team,
- Pioneering information feed,
- Managing influx/communication of notices,
- Liaising with website team, helping to keep website fed with up to date information.
- Planning and executing marketing “campaigns”, e.g. when we are specifically publicising an event.

### Building/Operational Support

- Setting up for meetings
- Keeping the building tidy
- Preparing and tidying mission donations
- Sorting lost property
- Sorting out toys..

## **Ministry Team**

- Taking part in training
- Ministering during and after Sunday and Wednesday meetings and at conferences as appropriate.

## **Men's Ministry**

- Admin support – inputting contact numbers onto the church texting service

## **Women's Ministry**

- Attending the weekly women's group and possibly leading a part of that.
- Catering assistance for women's evenings
- Setting up beforehand for women's evenings
- Contributing to the women's evenings where appropriate.
- Advance publicity.

## **Prophetic Ministry**

- Attending training sessions

- Updating and maintaining the prophetic database
- Ministering prophetically as needed by the church / Prophetic Encouragement
- Contributing any specific prophetic expression e.g. art, dance etc.
- Communicating with other team members.

### **Socialising Network**

- Contacting people who said they interested in attending to confirm place and give any additional information
- Helping with marketing of events
- Helping on event days to welcome / register people
- Typing up notes and sending out to participants after events
- Maintaining an email distribution list for events at Oasis and elsewhere for people to network with other Christians

### **Encounter**

- Admin /prep/on the ground sponsoring if appropriate

### **Marriage course and parenting events**

- Admin and on the ground support

### **Cell group support**

- Admin and communication